

CalSAWS

California Statewide Automated Welfare System



Change Order Four

Premise Items

July 2025

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Change Order Four Premise Items

1 SCERFRA 23-558 – CALFRESH NOTICE OF APPROVAL/TERMINATION FROM THE CALFRESH RESTAURANT MEALS PROGRAM

The CalFresh Restaurant Meals Program (RMP) is a statewide program that provides eligible households the option to use their CalFresh food benefits to purchase hot and/or prepared meals at any participating United States Department of Agriculture – Food and Nutrition Service (USDA-FNS) approved food establishments throughout the state of California.

Per 7 CFR 278.1(d)(3), the following CalFresh participants are eligible for the RMP:

- Adults aged 60 and older (and their spouses);
- People with disabilities (and their spouses); and
- People experiencing homelessness.

Eligibility for the RMP is automatically determined at initial application, recertification, and periodic report based on the criteria above.

1.1 Change to Restaurant Meals Program Eligibility

Previously, all households containing a member who was considered elderly, disabled, or homeless were determined eligible to participate in the RMP. This included mixed households with members who did not qualify based on the RMP eligibility criteria categories.

Per recent guidance from USDA-FNS, RMP eligibility is limited to only those households where all members are eligible for the program. This means all members of the household must be adults aged 60 and older (and their spouses), people with disabilities (and their spouses), or homeless for the household to be eligible for the RMP. Mixed households comprised of members who do not qualify based on the RMP eligibility criteria are ineligible for the RMP.

1.2 Request

Mailing a new RMP Notice of Action (NOA) to inform impacted CalFresh households of this policy change. This notice must also be provided to the household at initial application, recertification, and any time a household becomes newly eligible for the RMP or is terminated from the RMP. CDSS has drafted a new RMP NOA for this purpose. The NOA will be a single page, must include the NA BACK 9, and must be available in all threshold languages.

1.3 Volume Assumptions and Cost

The following table provides the assumptions used to create the estimated cost

Table 1: CalFresh RMP Assumptions

Assumption	Value	Description
RMP NOA Impressions	4	Impressions
Estimated monthly NOAs to be sent	84,000	Mail Pieces
SUBTOTAL Impression Count	336,000	Total Impressions
Rate per impression SFY25-26	0.0395	Per Impression
SUBTOTAL Impressions	\$13,272.00	Monthly Cost - Impressions
Rate per #10 envelope SFY25-26 (NOAs will be mailed in a #10 envelope, no return envelope)	\$0.0196	Per envelope
SUBTOTAL Envelopes	\$1,646.40	Monthly Cost - Envelopes
TOTAL Monthly	\$14,918.40	Total Monthly Cost
TOTAL Annual	\$179,020.80	Annual Cost

2 SCERFRA 22-564 – CALFRESH/CALWORKS REDETERMINATION PACKETS

AB 135 WIC Section 18900.4 and ACL 22-20 require all counties to provide CalFresh households with an option to complete an application and recertification by telephone and capture their signature by an electronic signature method. Per MPP 63-504.61(b), CWDs must provide the household with an application, which may be sent with the notice, including an appointment date for an interview. Or, the application and appointment date may be mailed or given to the household separately.

Also, per 7 CFR 273.2(c)(7)(ii), all households have the right to sign a SNAP form in writing. Therefore, counties cannot limit applications to only electronic/telephonic form of signature. All counties are still required to mail the paper recertification forms to CalFresh households..

2.1 Request

Printing of the added SAWS 1 to the CalFresh/CalWORKs recertification packets. The SAWS 1 will be included in the CalSAWS print file.

2.2 Volume Assumptions and Cost

The following table provides the assumptions used to create the estimated cost

Table 2: Redetermination Packet Assumptions

Assumption	Value	Description
SAWS 1 Impressions	8	Impressions
Estimated monthly Packets to be sent	153,012	Mail Pieces
SUBTOTAL Impression Count	1,224,096	Total Impressions
Rate per impression SFY25-26	0.0395	Per Impression
SUBTOTAL Impressions	\$48,351.79	Monthly Cost - Impressions
SAWS 1 will fit into the existing envelope such that an additional envelope is not needed	N/A	Per envelope
SUBTOTAL Envelopes	N/A	Monthly Cost - Envelopes
TOTAL Monthly	\$48,351.79	Total Monthly Cost
TOTAL Annual	\$580,221.50	Annual Cost

Record of Change

The following changes have been made to this document.

Table 3: Record of Change

DOCUMENT PHASE	DATE CHANGED	CHANGE MADE BY	SUMMARY OF CHANGES MADE
1.0	7/7/25	Geoff Cosner	▪ Document creation
			▪
			▪
			▪